



河海大學  
HOHAI UNIVERSITY

# Introduction to Teaching Affairs

International School

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河海大学  
HOHAI UNIVERSITY

## Teaching Administration

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- Working contents relevant to International students:
  - Registration of Every Semester;
  - Consultation of Teaching Affairs;
  - Arrangement of Courses; Delivery of Graduation Certificate...





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《来华留学研究生论文工作  
指导手册》

Thesis Handbook for  
International Student

《来华留学本科生考勤本》  
Attendance Notebook for  
International Bachelor Students

《关于研究生中的留学生  
发表学术论文的补充通知》

Supplementary Notice for  
Publishing Academic Papers  
by International Graduate  
Students

## Related Regulations & Handbook

《教育部、外交部、公  
安部42号令》

**New**

《河海大学外国留学本  
科生学籍暂行管理办法》

《普通高等学校学生管  
理规定》（教育部41号  
令）

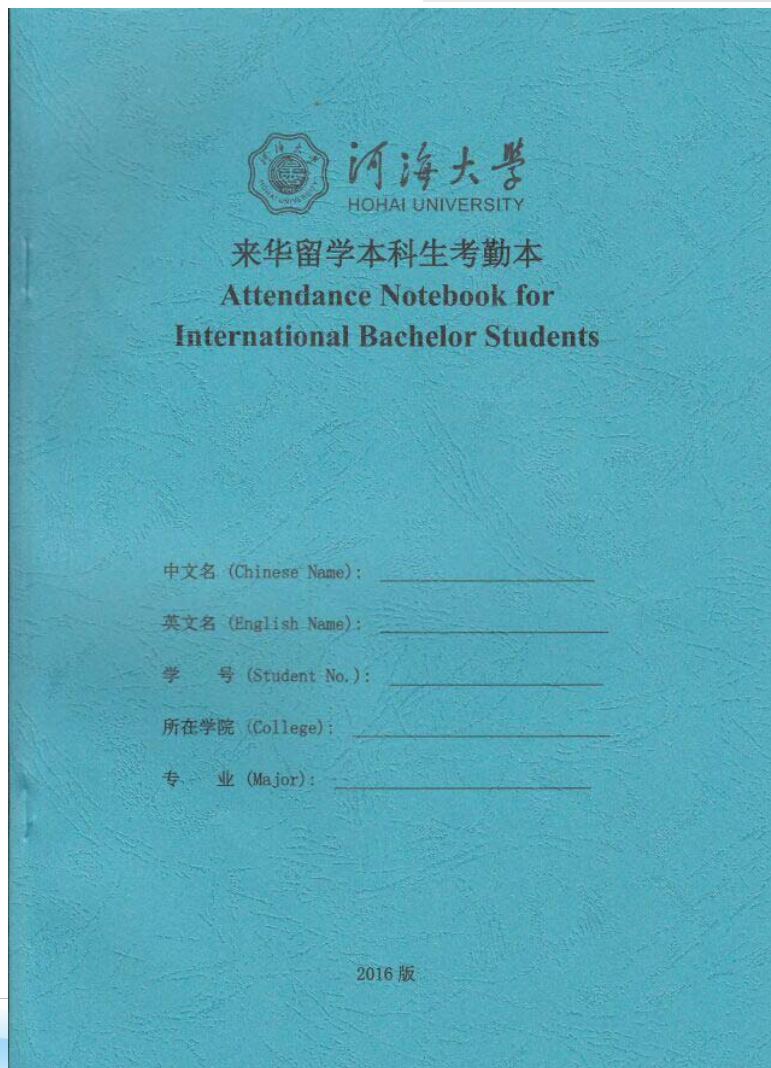
**New**

Note: Please download it from following website:

<http://ie.hhu.edu.cn/>

# Handbook

Bachelor  
本科生



Graduate  
研究生



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## Regulations & Handbook

本科生学制4年，根据《河海大学外国留学本科生学籍暂行管理办法》第十五条“留学生课程总成绩由平时成绩和期末考试成绩组成，两者各占50%。其中平时成绩由任课教师根据留学生平时到课等情况综合评定”。

留学研究生培养可参考《河海大学来华留学研究生论文工作指导手册》：

硕士研究生学制3年，毕业需要28个学分，申请学位时对其发表学术论文不做明确要求。

博士研究生学制4年，毕业需要15个学分，申请学位时需满足[以下条件](#)：

# International doctoral candidates should satisfy the following conditions when apply for degree



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理学、工学学科门类博士 doctor degree in science and engineering

法学、管理学学科门类博士 doctor degree in law and management

申请理学、工学学科门类博士学位者，发表的学术论文应符合以下条件之一：  
①有两篇学术论文被EI收录；②有一篇学术论文被EI收录和2篇学术论文发表在中信所检索源学术期刊或国外学术期刊；③有三篇学术论文发表在中信所检索源学术期刊或国外学术期刊上。

- a. Two papers are included in Engineering Index (EI)
- b. One paper is included in EI and two papers are published in Institute of Scientific and Technical Information of China (ISTIC) retrieval source academic journals or foreign academic journals
- c. Three papers are published in ISTIC retrieval source academic journals

申请法学、管理学学科门类的博士学位者，发表的学术论文应符合以下条件之一：①有2篇学术论文被EI收录或发表在CSSCI检索源期刊上；②有1篇学术论文被EI收录和2篇学术论文发表在中文核心期刊或国外学术期刊；③有一篇学术论文发表在CSSCI检索源期刊上和2篇学术论文发表在中文核心期刊或国外学术期刊。④有3篇学术论文发表在中文核心期刊或国外学术期刊上。

- a. Two papers are included in EI or published in Chinese Social Sciences Citation Index (CSSCI)
- b. One paper is included in EI and two papers are published in Chinese Core Journals or foreign academic journals
- c. One paper is published in CSSCI and two papers are published in Chinese Core Journals or foreign academic journals
- d. Three papers are published in Chinese Core Journals or foreign academic journals.

# Related Procedures



河海大学  
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**1. Bachelor Courses Arrangement**  
本科生课程

**2. Graduate Courses Arrangement**  
研究生课程

**3. Comprehensive Courses for Graduates**  
研究生综合素质课

**4. Courses Exemption for Graduate Students**  
研究生课程免修

# Bachelor Courses Arrangement



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Courses of the first year are arranged by International School. From the second year, all the bachelor students should take courses with Chinese students. At the beginning of every semester from the second year, you should also go to your college to get timetable.

本科生教学秘书 Bachelor Teaching Secretary

学院	College	Contact	Telephone
水文院	College of Hydrology and Water Resources	史静	83787365/58099422
水电院	College of Water Conservancy and Hydropower Engineering	蒋慧敏	83786931/58099432
港航院	College of Harbor, Coastal and Offshore Engineering	戴菲	83786187
土木院	College of Civil and Transportation Engineering	陈鹏	83787605/58099404
环境院	College of Environment	李洋	83786971
能电院	College of Energy and Electrical Engineering	李薇薇	58099094
计信院	College of Computer and Information Engineering	陈静	58099109
力材院	College of Mechanics and Materials	李静	83786410
地学院	College of Earth Science and Engineering	郑茜丹	58099141
理学院	College of Sciences	刘蝶	58099160
商学院	Business School	黄艳	58099216
公管院	School of Public Administration	张纯	83786381

本科生一年级的课程由国际教育学院安排。从二年级起，所有留学本科生与中国学生同堂上课。从二年级起，每学期开学时，请去专业学院领取课表。





# Bachelor Courses Arrangement

The handbook of online system is on our website.

<http://ie.hhu.edu.cn/s/104/t/404/58/7d/info153725.htm>

The online system is

<http://202.119.113.135/xkgg.html>

The login is your student ID number, the password is your student ID number or passport number.

You don't need to select any course for the first year. The university (the teaching affairs department) will set the timetable into your account.

本科生综合教务系统的使用手册和网址如下:

<http://ie.hhu.edu.cn/s/104/t/404/58/7d/info153725.htm>

登录名为学号, 初始密码为护照号或者学号。

本科生第一年不需要在线选课。

该系统可提供选课、查看培养方案、查询成绩、评教评学和重修报名等功能。

The online system offers the following functions:

- course selection
- program review
- grade query
- lecturer evaluation
- retake courses application

etc.

- 外聘和临时的教师登录账号和密码不变。
- 在职教师用户名: 8位教工号(不变号第五位加0), 密码不变。
- 学生用户名: 学号; 密码不变。

新教务系统入口一  
新教务系统入口二  
新教务系统入口三  
新教务系统入口四



# Bachelor Courses Arrangement



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English Taught

## Major in Business Administration

工商管理  
Business  
Administration

序号	课程号	课序号	课程名	课程英文名	学分	学时	教师名	周次	上课时间	上课节数	上课地点
NO.	Course No.		Course Name		Credits		Lecturer	Week	Day	Section	Classroom
1	F1510001	200	基础汉语I	Basic Chinese I	2	32	刘寒之	3~10	一	6~9	致用楼508
2	F1510003	200	汉语口语	Spoken Chinese	2	32	杨志春	3~18	四	1~2	致用楼508
3	F1510004	200	中国概况I	The Outline of China I	2	32	杨志春	11~18	一	6~9	致用楼508
4	F1010003	200	微积分CI	Calculus CI	5	80	林春进	3~18	二	1~5	致用楼521
5	F0610001	200	C语言程序设计	C Programming Language	2	32	徐媛媛	11~18	一	1~4	致用楼217
6	F0803002	200	微观经济学	Microeconomics	3	48	杨恺钧	7~18	三五	3~4 3~4	致用楼522

## Major in Civil Engineering

土木工程  
Civil  
Engineering

1	F1510001	200	基础汉语I	Basic Chinese I	2	32	刘寒之	3~10	一	6~9	致用楼508
2	F1510003	200	汉语口语	Spoken Chinese	2	32	杨志春	3~18	四	1~2	致用楼508
3	F1510004	200	中国概况I	The Outline of China I	2	32	杨志春	11~18	一	6~9	致用楼508
4	F1010001	200	微积分BI	Calculus BI	5	80	林春进	3~18	二	1~5	致用楼521
5	F0310001	200	工程制图I	Engineering Drawing I	3	48	钟春欣	4~15	二四	6~7 3~4	致用楼403
6	F0610001	200	C语言程序设计	C Programming Language	2	32	徐媛媛	11~18	一	1~4	致用楼217
7	F0401003	200	土木水利专业导论	Introduction to Civil and Hydraulic	1	16	强晟 王柳江	12~15	三五	3~4 3~4	致用楼503

# Bachelor Courses Arrangement



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## Chinese Taught 汉语教学

From the College of Energy and Electrical Engineering, here is the list of courses.

能源与电气工程学院学生上以下课程：

课程号	课序号	课程名	学分	学时	教师名	周次	上课时间	上课节数	上课地点
Course No.		Course Name	Credits	Hours	Lecturer	Week	Day	Section	Classroom
0501071	200	现代能源与电力	1	16	刘皓明	3~7	四	10~12	致用楼203
0601052	200	C语言程序设计	3	48	张亦辰	3~14	二 四	8~9 8~9	致用楼321
1001103	200	高等数学BI	5	80	林春进	3~18	二	1~5	致用楼521
1001143	200	几何与代数B	3	48	张莹莹	3~14	三	6~9	致用楼521
1002121	200	大学物理BI	3	48	吴坚	3~14	三 五	1~2 1~2	致高楼B411
1515001	200	汉语 I	2	32	刘寒之	11~18	一	6~9	致用楼519
1515002	200	中国概况	2	32	杨志春	3~10	一	6~9	致用楼519

# Bachelor Courses Arrangement



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## Chinese Taught 汉语教学

From the Business School, you should take the following courses with International Students, and some other courses with Chinese students. You should go to your own college on Jiangning Campus to take the timetable.

商学院的学生，以下课程和留学生一起上，还有其他课程需要和中国学生一起上。

课程号	课序号	课程名	学分	学时	教师名	周次	上课时间	上课节数	上课地点
Course No.		Course Name	Credits	Hours	Lecturer	Week	Day	Section	Classroom
0601052	200	C语言程序设计	3	48	张亦辰	3~14	二 四	8~9 8~9	致用楼321
1001103	200	高等数学BI	5	80	林春进	3~18	二	1~5	致用楼521
1001143	200	几何与代数B	3	48	理学院教师3	3~14	三	6~9	致用楼521
1515001	200	汉语 I	2	32	刘寒之	11~18	一	6~9	致用楼519
1515002	200	中国概况	2	32	杨志春	3~10	一	6~9	致用楼519

Contact	黄艳	58099216	博学楼主楼206
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# Bachelor Courses Arrangement



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## Chinese Taught 汉语教学

From the College of Computer Science and Information, you should take the following courses with International Students, and some other courses with Chinese students. You should go to your own college on Jiangning Campus to take the timetable.

计信院的学生，以下课程和留学生一起上，还有其他课程需要和中国学生一起上。

课程号	课序号	课程名	学分	学时	教师名	周次	上课时间	上课节数	上课地点
Course No.		Course Name	Credits	Hours	Lecturer	Week	Day	Section	Classroom
0601052	200	C语言程序设计	3	48	张亦辰	3~14	二 四	8~9 8~9	致用楼321
1001103	200	高等数学BI	5	80	林春进	3~18	二	1~5	致用楼521
1001143	200	几何与代数B	3	48	张莹莹	3~14	三	6~9	致用楼521
1002121	200	大学物理BI	3	48	吴坚	3~14	三 五	1~2 1~2	致高楼B411
1515001	200	汉语 I	2	32	刘寒之	11~18	一	6~9	致用楼519
1515002	200	中国概况	2	32	杨志春	3~10	一	6~9	致用楼519

Contact	陈静	58099109	勤学楼4319
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# Bachelor Courses Arrangement



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## Chinese Taught 汉语教学

From the other college of Engineering (including College of Hydrology and Water Resources, College of Water Conservancy and Hydropower Engineering, College of Harbor, Coastal and Offshore Engineering, College of Civil and Transportation Engineering, College of Earth Science and Engineering and so on, here is the list of courses.

其他工科学院的学生（含水文院、水电院、港航院、土木院、地学院等）上以下课程：

课程号	课序号	课程名	学分	学时	教师名	周次	上课时间	上课节数	上课地点
Course No.		Course Name	Credits	Hours	Lecturer	Week	Day	Section	Classroom
0301027	200	工程制图D	3	48	钟春欣	4~15	二 四	6~7 3~4	致用楼403
0201002	200	土木水利专业导论	1	16	强晟 王柳江	12~15	三 五	3~4 3~4	致用楼503
0601052	200	C语言程序设计	3	48	张亦辰	3~14	二 四	8~9 8~9	致用楼321
1001103	200	高等数学BI	5	80	林春进	3~18	二	1~5	致用楼521
1001143	200	几何与代数B	3	48	张莹莹	3~14	三	6~9	致用楼521
1002121	200	大学物理BI	3	48	吴坚	3~14	三 五	1~2 1~2	致高楼B411
1515001	200	汉语 I	2	32	刘寒之	11~18	一	6~9	致用楼519
1515002	200	中国概况	2	32	杨志春	3~10	一	6~9	致用楼519



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# Graduate Courses Arrangement

2017年秋季留学研究生课程安排 Course List of Graduate Students (2017 Fall)

序号	课程号	课	课程名	课程英文名	学分	学时	任课老	所属学院	周次	上课时	上课	校区	上课地点
	Course No.		Course Name	Course Name	Credit		Lecturer	College	Week	Day	Section	Campus	Classroom
1	2015LXS03	01	中国概况	Introduction to China	2	32	尤震	外语院	3~10	四	6~9	Main Campus	综合楼101
2	2015LXS01	01	汉语 I	Chinese Language I	2	32	张际东	外语院	3~10	二	2~5	Main Campus	工程馆210
3	2015LXS03	02	中国概况	Introduction to China	2	32	尤震	外语院	3~10	一	6~9	Jiangning Campus	致用楼117
4	2015LXS01	02	汉语 I	Chinese Language I	2	32	张际东	外语院	3~10	五	2~5	Jiangning Campus	致用楼317
5	2015JC03	01	数值分析	Numerical Analysis	3	48	徐小明	理学院	3~14	三	1~4	Jiangning Campus	励学楼110
6	2015JC04	01	最优化方法	Optimization Methods	2	32	程星	理学院	3~10	四	6~9	Jiangning Campus	致用楼620
7	2015JC09	01	弹性力学	Applied Elasticity	2	32	张旭明	力材院	11~18	四	6~9	Jiangning Campus	博学楼 B411
8	2015LC04	01	流体力学	Fluid Mechanics	2	32	张淑君	力材院	3~10	五	6~9	Jiangning Campus	致用楼619
9	2015LC03	01	有限单元法	Finite Element Method	2	32	黄文雄	力材院	11~18	二	6~9	Jiangning Campus	致用楼619
10	2015JC25	01	程序设计方法 (C)	Methods of Programming (C Language)	2	32	徐媛媛	计信院	11~18	一	1~4	Jiangning Campus	致用楼217
11	2015LXS07	01	英文科技写作	The Art of Scientific Presentation and Writing in English	2	32	张珣	商学院	3~10	四	1~4	Jiangning Campus	励学楼206
12		02	英文科技写作	The Art of Scientific Presentation and Writing in English									用224
13	2015SX01	01	应用统计与计量模型	Project Evaluation and Assessment	2	32	唐彦	计信院	3-10	二	3-4	Jiangning Campus	致用楼522
										三	10-11	Jiangning Campus	高A109
										二	1-4	Jiangning Campus	用126
										一	6-8	Jiangning Campus	用124
										三	6-8	Jiangning Campus	
										19	6-9	Jiangning Campus	
										三	6-9	Jiangning Campus	
										三	3~4	Jiangning Campus	致用楼522
										五	3~4	Jiangning Campus	

More courses will be available later.

Please refer to our website for more information and see the update of courses.

PS: The Art of Scientific Presentation and Writing in English (2015LXS07) contains 2 classroom. Each class is limited to 50 students, please select one of them. And this course will be available also on main campus in 2018 Spring.

# Graduate Courses Arrangement



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You may find the program on our website, please read it carefully and take courses according to your program.

<http://ie.hhu.edu.cn/s/104/t/404/8b/86/info166790.htm>

全英文留学学术型硕士研究生培养方案修订目录

## Academic Master Program

## 全英文留学博士研究生培养方案修订目录

### Doctoral Program

1. 0305 马克思主义理论 Theory of Marxism	2
2. 030301 社会学 Sociology	8
3. 080104 工程力学 Engineering Mechanics	13
4. 0808 电气工程* Electrical Engineering	19
5. 0810 信息与通信工程 Information and Communication Engineering	24
6. 0812 计算机科学与技术* Computer Science and Technology	29
7. 0814 土木工程 Civil Engineering	34
8. 0814Z2 土木工程材料* Civil Engineering Materials	41
9. 081501 水文学及水资源 Hydrology and Water Resources	47
10. 081502 水力学及河流动力学* Hydraulics and River Dynamics	54
11. 081503 水工结构工程* Hydraulic Structure Engineering	59
12. 081504 水利水电工程* Water Conservancy and Hydropower Engineering	64
13. 081505 港口、海岸及近海工程 Harbor, Coastal and Offshore Engineering	70
14. 081601 大地测量学与测量工程 Geodesy and Surveying Engineering	75
15. 0818 地质资源与地质工程 Geological Resource and Geological Engineering	82
16. 0828 农业工程* Agricultural Engineering	87
17. 0830 环境科学与工程 Environmental Science and Engineering	92
18. 1201Z5 移民科学与管理 Resettlement Science and Management	98
19. 1202 工商管理 Business Administration	103

1. 0305 马克思主义理论 Theory of Marxism	111
2. 020206 国际贸易学 International Trade	117
3. 030301 社会学 Sociology	122
4. 0701 数学* Mathematics	128
5. 070503 地图学与地理信息系统* Cartography and Geographical Information System	133
6. 080104 工程力学 Eng	133
7. 0802 机械工程 Mechanical Engineering	144
8. 0805 材料科学与工程* Materials Science and Engineering	149
9. 0808 电气工程 Electrical Engineering	154
10. 0810 信息与通信工程 Information and Communication Engineering	159
11. 0812 计算机科学与技术 Computer Science and Technology	165
12. 0814 土木工程 Civil Engineering	170
13. 081501 水文学及水资源 Hydrology and Water Resources	176
14. 081502 水力学及河流动力学* Hydraulics and River Dynamics	183
15. 081503 水工结构工程* Hydraulics Structure Engineering	188
16. 081504 水利水电工程 Water Conservancy and Hydropower Engineering	193
17. 081505 港口、海岸及近海工程 Harbor, Coastal and Offshore Engineering	198
18. 0816 测绘科学与技术 Surveying and Mapping	203
19. 0818 地质资源与地质工程 Geological Resource and Geological Engineering	209
20. 0823 交通运输工程* Transportation Engineering	214
21. 0828 农业工程 Agricultural Engineering	219
22. 0830 环境科学与工程 Environmental Science and Engineering	224
23. 1201Z5 移民科学与管理 Resettlement Science and Management	229
24. 120202 企业管理 Enterprise Management	234
25. 1204 公共管理 Public Management	241



# Graduate Courses Arrangement



河海大学  
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All the graduate students should select courses in the online system, please read the handbook of the online system on our website.

<http://ie.hhu.edu.cn/s/104/t/404/57/f7/info153591.htm>

The online system is <http://yjs.hhu.edu.cn/>

The login is your student ID number, the password is your passport number or 111111.

Login : Your Student No.

Password: 111111 or Passport No.

**Please modify your password after login and remember the new one**

The online system offers the following functions:

- ✓ course selection
- ✓ program review
- ✓ grade query
- ✓ transcripts print
- ✓ study certificate print
- ✓ personal contact info modification

etc.



# Graduate Courses Arrangement



河海大学  
HOHAI UNIVERSITY

The arrangement of supervisor and the application of pre-defense, defense are in the college.  
The approval of transcripts is in International School.

研究生教学秘书 Graduate Teaching Secretary

学院	College	Contact	Telephone	Office
水文院	College of Hydrology and Water Resources	华熙	83786614	工程馆304
水电院	College of Water Conservancy and Hydropower Engineering	周昶	83786922	水电馆311
港航院	College of Harbor, Coastal and Offshore Engineering	苏青	83786187	严恺馆623
土木院	College of Civil and Transportation Engineering	刘瑾	83786552	科学馆505
环境院	College of Environment	张文翠	83786697	水利馆407
能电院	College of Energy and Electrical Engineering	曹东莉	58099096	勤学楼5312
计信院	College of Computer and Information Engineering	余霖	58099120	勤学楼4301
力材院	College of Mechanics and Materials	赵永芹	83786410	乐学楼1119
地学院	College of Earth Science and Engineering	傅巧妮	58099141	笃学楼909
理学院	College of Sciences	刘丹	58099160	励学楼B213B
商学院	Business School	李玲	68514273	博学楼208
公管院	School of Public Administration	阮雪琴	83787376	厚学楼504

You may download the English version forms for graduation from our website  
<http://ie.hhu.edu.cn/s/104/t/404/p/52/c/5793/d/13823/list.htm>

# Comprehensive Courses for Graduates



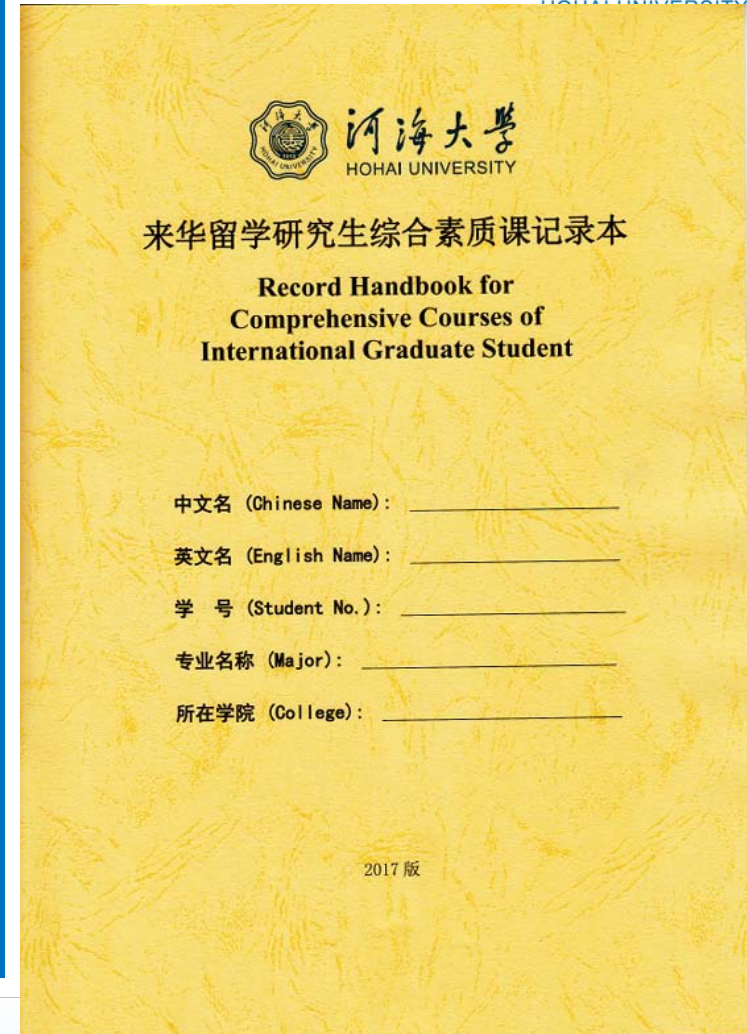
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HOHAI UNIVERSITY

Comprehensive course (2015LXS06 ) is the required course in the program, which contains “University Orientation”, “College Orientation” and some lectures offered by the International School.

Every International Graduate students MUST take the above TWO orientations and select 4 lectures.

During every lecture, please fill in the record and get stamp/signature from the lecturer/host.

Before you apply for the defense, you should hand in the filled Record Handbook to International School.



# College Orientation Arrangement



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Please bring the “Record Handbook for Comprehensive Courses” and the FILLED “Thesis Handbook”.

## College Orientation Arrangement

学院	负责人	College	Date	Time	Place	Campus
水文院	张丹蓉	College of Hydrology and Water Resources	9/25	09:00	工程馆301	Main Campus
水电院	方国华	College of Water Conservancy and Hydropower Engineering	9/25	10:00	水电馆420	Main Campus
港航院	张继生	College of Harbor, Coastal and Offshore Engineering	9/22	09:30	严馆502	Main Campus
土木院	张华	College of Civil and Transportation Engineering	9/25	10:00	科学馆516	Main Campus
环境院	李一平	College of Environment	9/29	15:30	水利馆408	Main Campus
能电院	潘学萍	College of Energy and Electrical Engineering	9/29	10:00	勤学楼 5318	Jiangning Campus
计信院	毛莺池	College of Computer and Information Engineering	9/23	14:00	高A105	Jiangning Campus
力材院	王媛	College of Mechanics and Materials	9/27	09:00	乐学楼208	Jiangning Campus
地学院	杨英宝	College of Earth Science and Engineering	9/28	14:00	笃学楼117	Jiangning Campus
理学院	安天庆	College of Sciences	9/26	16:00	励学楼 B225	Jiangning Campus
商学院	黄德春	Business School	9/25	10:00	博学楼辅 楼A412	Jiangning Campus
公管院	孙中良	School of Public Administration	9/22	14:30	厚学楼401	Jiangning Campus

# Comprehensive Courses - Lecturers



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Don't forget to bring the "Record Handbook for Comprehensive Courses" when you attend the lecture.

2017 Fall Comprehensive Courses - Lecturers							
序号	Topic		Lecturer	College	Date	Time	Place
	中文	英文					
1	如何开展科学研究及学术论文撰写	Academic Research & Academic Publishing Success	束龙仓	水文院	Undetermined		
2	科学研究与工程应用中的模型艺术	The Art of Modelling in Science and Engineering	周曾	港航院			
3	“一带一路”战略分析与思考	The strategical analysis and thinking of "The Belt And Road	黄德春	商学院			
4	中华钱币文化与金融机构发展	The China Story on Coins and Financial Institutions	张颖	商学院			
5	中国传统文化中人的“天人合一”观在心理学中的运用	The Psychological Application of the Idea of Harmony of Man with Nature which Is the Core in Chinese Traditional Culture	施春华	公管院			
6	宫殿与园林:中国传统建筑艺术之鉴赏	Palace and Gardening: Introduction to Typical Representative of Traditional Chinese Architectures	朱晓兰	公管院			
7	水与中国古诗词	Water and Ancient Chinese Poems	尤震	外语院			
8	水利科技创新的中国法律保护机制	Legal Protection On Innovation of Water Resources Science and Technology in China	顾向一	法学院			

# Courses Exemption for Graduate Students



## Regulations of Application for Course Exemption for International Graduate Students of Hohai University

## 河海大学来华留学研究生 申请课程免修的管理规定（试行）

### Types of Course and Requirements for Course Exemption

#### 1. Chinese Language

The Master students can apply for exemption for “Chinese Language I”(2015LXS01) if they have passed the HSK4.

The Master students can apply for exemption for “Chinese Language I”(2015LXS01) and “Chinese Language II”(2015LXS02) if they have passed the HSK5.

The PhD students can apply for exemption for “Chinese Language I”(2015LXS01) if they have past the HSK5.

#### 2. China Introduction

The Master and PhD students can apply for exemption for “China Introduction”(2015LXS03) if they have passed the HSK5 AND studied course like “China Introduction” or ‘Chinese Culture’ with the mark above 80 points (80%) in Chinese University.

#### 3. Other Courses

The PhD students can apply for the course exemption if they have studied the course during the master period in Hohai University and with the mark above 80 points (80%).

为规范和强化来华留学研究生（以下简称“留学生”）的培养管理，提高留学生的培养质量，特制定河海大学来华留学研究生申请课程免修的管理规定（试行）。

### 一、申请免修的课程类别和基本要求

#### 1、汉语

硕士研究生通过汉语水平考试四级（HSK4）者可申请免修《汉语 I》（2015LXS01），通过汉语水平考试五级（HSK5）者可申请免修《汉语 I》（2015LXS01）和《汉语 II》（2015LXS02）。

博士研究生通过汉语水平考试五级（HSK5）者可申请免修《汉语 I》（2015LXS01）。

#### 2、中国概况

留学生通过汉语水平考试五级（HSK5）者且在中国境内高校修读过“中国概况”、“中国文化”类课程且成绩不低于 80%（80 分）者可申请免修《中国概况》（2015LXS03）。

#### 3、其他课程

博士研究生在我校攻读硕士期间已修读过培养方案中的相应课程且成绩不低于 80%（80 分）者，可申请免修该课程。

# Courses Exemption for Graduate Students



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## Procedures of Application for Course Exemption

All the students eligible for the exemption conditions should submit your application in “Hohai University Management Information Systems of Graduate School” and fill in “Application Form for International Graduate Course Exemption” in the attachment, then submit the filled form and the photocopy of relevant certificates (Originals shall be presented) to International School. International School will publish the list of names whose application is approved, and the course will be shown “Exemption” in the “Hohai University Management Information Systems in Graduate School”.

## Others

1. “Pass the HSK” refers that the total score is above 60% and the individual is not less than 60%;
2. The application of exemption will NOT accept if the students who are not qualified to the course exemption before enrollment and have taken the course already.

## 二、申请免修程序

凡符合申请免修条件的留学生需在“河海大学研究生管理信息系统”中提交免修申请，并填写《留学研究生免修申请表》并提供相关证明原件和复印件，提交国际教育学院进行资格审核。通过审核者，将在“河海大学研究生管理信息系统”中予以确认，并公示名单，该门课程方可免修。

## 三、其他

- 1、通过汉语水平考试指总分超过 60%且单项不低于 60%。
- 2、留学生在入学时未达到汉语免修条件，参加上课并取得成绩的，不论成绩是否通过，不再接受办理免修。
- 3、本规定从 2016 级留学生开始实施，在校留学生参照执行，由国际教育学院负责解释。

See the regulation and download the application form from our website:  
<http://ie.hhu.edu.cn/s/104/t/404/74/7c/info160892.htm>



河海大學  
HOHAI UNIVERSITY

# Regular Work Relevant to Students

Spring Semester

Feb./March – August

Fall Semester

Sep. – Jan./Feb.

Regist  
ration

Registration for  
degree students (Feb.)

Registration for degree  
students (Sep.)

Educa  
tion

Arrangement of Courses (Feb.)

Arrangement of Courses (Sep.)

Gradu  
ation

Delivery of graduation  
and degree certificate  
(June)

Delivery of graduation  
and degree certificate  
(Dec.)

Jan

Feb

Mar

Apr

May

Jun

Jul

Aug

Sep

Oct

Nov

Dec





河海大学  
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# Regular Work Relevant to Students

## 新生报到

(9月)

- 1) 进行新生入学教育
- 2) 开具相关学院报到注册函
- 3) 本科生信息由教务处录入本科教务系统
- 4) 研究生信息由研究生院录入研究生信息系统
- 5) 学籍注册

## 培 养

- 1) 为一年级本科生安排课程
- 2) 为研究生安排课程
- 3) 联系相关学院为研究生安排导师和课程

## 毕 业

(12月底、6月底)

- 1) 联系教务处、研究生院、相关学院确定毕业、结业学生名单
- 2) 制作学历/学位中英文证书等毕业相关文件
- 3) 协助学生办理离校手续
- 4) 学历注册





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