How to use "Hohai University Management Information System of Graduate School"

**International Student Part** 

International School September 2017

- 1. Go to our website <u>http://ie.hhu.edu.cn/</u>
- 2. Click "Study at Hohai"



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#### Click "研究生信息" (Graduate Students)



#### Login: Your Student No. Password: 111111 or Passport No. <u>Please modify your password after login and remember the new one</u>



#### Click "P.I.", then "Semester Registration"



Click "注册" to register, then you may choose courses online and continue to use other functions.

<u>PS: If you want to choose courses online, you must</u> <u>Register first.</u>

| 河海大学研究生管理信息系统<br>Hohai University Manager Information Systems of Graduate School | 河洞万物 |
|----------------------------------------------------------------------------------|------|
| 首页 P.I. <sup>®</sup>                                                             |      |
| <ul> <li>★ 个人设置</li> <li>◆ 退出</li> </ul>                                         |      |
| P.I.<br>Personal Information                                                     |      |
| P.M.<br>Program Management                                                       |      |
|                                                                                  |      |
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### How to choose courses online

#### Click "P.M.", then "Online Course Selection"



The courses in your program please click "计划内课程"(Courses in the program), otherwise, click "留学生跨学科选课"(Courses in other discipline for International Students). If you want to take the courses with our Chinese students, please click "跨学科选课".

| 河海大学研究生管理信息系统<br>Hohai University Manager Information Systems of Graduate School                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 河洞万物                                                                    |
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| 首页 P.M. <sup>図</sup><br>欢迎您!                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                         |
| ○ Online Course Selection         Courses in the program         ◆ 个人设置         ◆ 退出         ○ 退出                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | urses in other discipline for international students<br>亨学科选课<br>ipline |
| P.I.<br>Personal Information Price Personal Person | 主讲教师 开课时段 选课<br>ses with Chinese students                               |
| Program Management                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                         |
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Please search the course by Course No.(which you may find in your timetable). Then click "选课" to choose. If you make a mistake, you may click "退选" to quit.

PS: Pls pay attention "Chinese Language(2015LXS01)" and "Introduction to China (2015LXS03)" are available both on Main Campus(校本部) and Jiangning Campus (江宁 校区). Please choose the related one where you live on.

All the international students should take "Chinese Language" and "Introduction to China ". If you are qualified to exempt, please choose them online, then click "Apply for Exemption", and submit your proof (such as HSK results).

| e Course S<br>Q 查询 | Selection<br>5 返回    |      |                                  |         |     |      |
|--------------------|----------------------|------|----------------------------------|---------|-----|------|
| 课程编码:              | 2015LXS01 Course No. | 课程;  | 3称:                              | lain    | Cam | าрนร |
| 课程编号               | 课程班级名称               | 主讲教师 | 开课时段                             | 容重      | 已选  | 选择   |
| 2015LXS01          | [2015LXS01]汉语 I 01   | 主讲:  | 3-10周;星期工;校本部阗天<br>509;2,3,4,5节  | 馆<br>46 | 0   | 选调   |
| 2015LXS01          | [2015LXS01]汉语 I 01   | 主讲:  | 10-20周;星期四/江宁校区<br>高楼A201;6,7,8节 | 250     | 1   | 选调   |
|                    |                      |      | Jianging                         | Cam     | pus |      |

### How to print transcripts

Click "P.M.", then "Inquiry for Results".



### How to print transcripts

Click "Print", you can print your transcripts in Chinese or in English. You can take the printed one to International School to get the stamp.

| 欢迎你 <b>! 法陆格 (如果系统菜</b>        | 单无法正常加载或使用,                              | 建议在 360浏览器(           | 请切换至极速模式) 或 谷歌 | 浏览器中使用!)     |               |   |
|--------------------------------|------------------------------------------|-----------------------|----------------|--------------|---------------|---|
| 河海大学码<br>Hohai University Mana | 开究生管理信。<br>ger Information Systems of Gr | 息系统<br>raduate School |                | N.           | 间石物石间         |   |
| 文迎您!                           | 首页F                                      | <sup>∞</sup> .M.      |                |              |               |   |
|                                | Inquiry for Resu                         | lts                   |                |              |               | X |
|                                | C Print(Chi                              | nese) C Print(E       | nglish)        |              |               |   |
|                                | ID: [                                    | M2014060              |                | Name: CHANDI | O, FAROOQUE A | = |
| Personal Information           | Course<br>Number                         | Course<br>Name        | Course Name    | Credit       | Period        |   |
| Р.М.                           |                                          |                       | Special        |              |               |   |
| Program Management             |                                          | 环境科                   | Topic          |              |               |   |
|                                |                                          | 学与工                   | on             |              |               |   |
|                                | 2015HJ07                                 | 程前沿                   | Environmental  | 2.0          |               |   |
|                                |                                          | 专题讲                   | Science        |              |               |   |
|                                |                                          | 座                     | and            |              |               |   |
|                                |                                          |                       | Engineering    |              |               |   |
|                                |                                          |                       | Estuarine      |              |               |   |

## How to print Study Certificate

Click "P.I.", then "Certificate Print".



# **Study Certificate in Chinese Version**

Please fill in the following blank in Chinese, then click " $\mathfrak{TF}$ " to print. You can take the printed one to International School to get the stamp.

| 河海大学研究生管理信息系统<br>Hohai University Manager Information Systems of Graduate School | 河洞万物                                       |
|----------------------------------------------------------------------------------|--------------------------------------------|
|                                                                                  |                                            |
| ★ 个人设置<br>◆ 退出 P.I. Certificate Print 中文证明 英文证明 Chinese Version Q 打印             |                                            |
| Personal Information<br>P.M.<br>Program Management 学号: M2014080                  | <b>页面</b><br>姓名: <sup> </sup> 法陆格          |
| 性别: 男<br>籍贯: Nationality in Chinese<br>学院: 国际教育学院                                | 出生日期: Birthdate<br>年级: 2014<br>专业: 环境科学与工程 |
| 学制: 3 Years of Study (3 or 4)                                                    |                                            |

# Study Certificate in English Version

Please fill in the following blank, then click "打印" to print. You can take the printed one to International School to get the stamp.

| 河海大学研究<br>Hohai University Manager In | 它生管理信息系统<br>formation Systems of Graduate School | 河洞万物                  |
|---------------------------------------|--------------------------------------------------|-----------------------|
| 欢迎您!                                  | 首页 P.M. <sup>図</sup> P.I. <sup>図</sup>           |                       |
| <br><b>죾</b> 个人设置                     | Certificate Print       中文证明     英文证明            |                       |
| <ul><li>✓ 退出</li></ul>                | Q 打印<br>English Version                          |                       |
| P.I.<br>Personal Information          | Frint F<br>请用英文完善个人信息!点击打印按钮                     | 进行打印页面                |
| P.M.<br>Program Management            | 学号: M2014060                                     | 姓名: Name              |
|                                       | 性别: male                                         | 出生日期: Birthdate       |
|                                       | 籍贯: Nationality                                  | 年级: <mark>2014</mark> |
|                                       | <sup>学院:</sup> College                           | 专业: Major             |
|                                       | 学制: Years of Study (3 or                         | 4)                    |

# How to modify your contact info

Click "P.M.", then "My Information"



#### Please input/modify your cell phone and email.

| 道河海大学研究<br>Hohai University Manager Inform   | 生管理信息系<br>nation Systems of Graduate S | 统<br>chool                 | Ŵ     | 可润万物<br>石树石川     |
|----------------------------------------------|----------------------------------------|----------------------------|-------|------------------|
| x#\$:                                        | 首页 P.I.                                |                            |       |                  |
| <ul> <li>★ 个人设置</li> <li>● 退出</li> </ul>     | Name*:                                 | 比沃尔                        |       |                  |
| P.I.                                         | 性别*:<br>学院*:                           | 男 ↓<br>土木与交通学院 ↓           | -     |                  |
| Personal information P.M. Program Management | 专业*:                                   | 请选择                        | 电子照片: |                  |
|                                              | 学生类型*<br>学号*                           | 全英文学术型硕士留学研究准+<br>M2016049 | -     |                  |
|                                              | 民族*:                                   | 请这样 🔹                      | 身份证号* | 05500420         |
|                                              | 年级*:                                   | 2016                       | 政治面貌* | 调选择              |
|                                              | 导师* :                                  |                            | 录取类别* | 请选择*             |
|                                              | 定向委培单位:                                |                            | 联系电话* | Cellphone Number |
|                                              | 电子邮箱                                   | Fmail                      | 学制*   |                  |
|                                              | 入学日期*:                                 | 2016-09-01                 | 出生日期* | 1992-09-01       |
|                                              | 学籍状态*:                                 | - 任務                       |       |                  |

Hohai University Management Information System of Graduate School (International Student Part) is a brand new online system, some functions (including whole English version) will come out soon. If you have any suggestions or questions, please send email to <u>ie\_academic@hhu.edu.cn</u> with the topic (Graduate online system suggestions/questions).

Thank you!

Hohai University Management Information System of Graduate School (International Student Part)

- <u>http://yjs.hhu.edu.cn</u>
- Login: Student ID Number
- Password: 111111 or Passport No.
- If you have any suggestions or questions, please send email to <u>ie\_academic@hhu.edu.cn</u> with the topic (Graduate online system suggestions/questions).
- Technique Support: 025-83787398